

Global Young Leaders Network Organizational Charter

Article I. Name

Global Young Leaders Network at Michigan State University

Article II. Objectives (Statement of Purpose)

The Global Young Leaders Network is a diverse, global community of young leaders who volunteer themselves to jointly shape an international platform for young people to grow and develop their international outlook, leadership skills, and improve their commitment to public and social services.

Specific objectives of the MSU Chapter are:

1. Identify and nurture high-potential global leaders from the MSU student community.
2. Create and sustain an enabling space at MSU for youth-led collaboration and program implementation with an emphasis on service to the local community and beyond.
3. Empower GYLN members with global perspectives and attitudes by providing international and inter-cultural exposure.
4. Demonstrate the Spartan Will by meaningfully comprehending and responding to global challenges.

Article III. Membership

Members of GYLN are selected based on the following criteria:

- They are a student Michigan State University
- They have a good record in the public eye and in good standing in their community
- They demonstrate a commitment to serve society and are capable to mobilize and lead efforts
- They demonstrate the ability and the willingness to learn about new cultures and desire to be a global citizen
- They are entrepreneurial, persevering and innovative
- They are collaborative and committed to working as a team

Students shall continue to demonstrate the characteristics listed in the eligibility requirements for the duration of their participation in GYLN in order to remain a member in good standing.

Total chapter membership shall not exceed 50 at any given time.

Article IV. Officers

● Positions

The following are officer positions which will be filled by election for a one year term.

- President
- Vice President
- Secretary
- Treasurer
- Internal Affairs Coordinator
- External Affairs Coordinator
- Projects and Planning Coordinator

Each position has voting rights (1 vote) during both executive committee and general session votes. Full position descriptions are available in Appendix A.

● Election of Officers

All members in good standing may apply for an open officer position by submitting an application. The executive committee and GYAN staff will vet applications to ensure eligibility.

- In contested elections, the seat will be awarded to the candidate with the highest number of votes in a chapter-wide election.
- In uncontested elections, the seat will be awarded to the eligible applicant.

If an officer resigns mid-term, an interim shall be named and new election held when feasible.

- **Criteria for holding office**

All officers must maintain the eligibility requirements as described in Section III.01. An additional emphasis shall be placed on:

1. Commitment and responsibility
2. Team work
3. Effective communication skills

Officers that do not fulfill their duties with diligence are subject to removal from office.

- **Impeachment Procedures:**

Any member wishing to impeach an officer should begin by submitting notice to the Internal Affairs Coordinator. The coordinator will report this to the executive committee and arbitrate the complaint where appropriate. If resolution satisfactory to both parties cannot be reached, a formal impeachment process will begin.

1. Impeachment proceedings must take place during a general meeting, and require a 40% vote from attending members to proceed.
2. If 40% vote is achieved, the Executive Committee will add a herding to the public agenda for the next GYLN meeting. The Internal Affairs Coordinator will lead the proceedings unless they are the impeached individual.
3. The impeached officer is allowed to prepare a written statement and will be given a maximum of 5 minutes to make verbal comments. Once the individual has finished their comments, members are allowed to ask questions to the impeached individual for a maximum of 5 minutes.
4. Following the officer's presentation and Q&A, they shall exit the room so the remaining members can engage in discussion/debate not to exceed 15 minutes.
5. A full chapter vote will immediately follow discussion. A two-thirds majority vote is required to remove the officer from the position.

Article V. Committees

GYLN will operate with an Executive Board and three committees to help organize and divide the responsibilities for the chapter.

- **Executive Board**

- Chair: President
- Membership: VP, S, T, IAC, EAC, LC
- Committee Responsibilities:
 - Empower and support the MSU GYLN chapter
 - Oversee chapter activities and committees
 - Hold regular meetings with set agenda and recorded minutes
 - Set up and maintain records-keeping systems for continuity
 - Develop and update GYLN handbook
 - Lead or delegate tasks/decisions that are not explicitly outlined in charter
 - Establish new standing and ad-hoc committees

- **Finance Committee**
 - Chair: Treasurer
 - Committee Responsibilities:
 - Oversee and maintain financial records
 - Budget development for projects and grants
 - Balance GYLN budget and monitor through course of year/project
 - Alert executive board of potential financial concerns or opportunities
 - Present financial goals and proposals as needed
 - Develop useful and readable report formats

- **Projects and Planning Committee**
 - Chair: Logistics Coordinator
 - Committee Responsibilities:
 - Identify opportunities for engagement and present to chapter
 - Oversee project pitches
 - Write and submit formal proposals
 - Lead projects from start to finish (including timeline development, implementation, and reporting)
 - Work closely with Finance committee to ensure financial solvency on projects and events
 - Work closely with Public Relations and Outreach committee to plan events which accomplish outreach/engagement goals

- **Public Relations and Outreach Committee**
 - Co-Chairs: External & Internal Affairs Coordinators
 - Committee Responsibilities:
 - Membership: recruitment, vetting, and support
 - Plan and coordinate elections
 - Raise awareness of club activities and projects
 - Contact student organizations and other external partners for collaborative projects when possible
 - Share GYLN's activities and stories with university and local media
 - Promote positive image for GYLN at MSU
 - Create print and web content (including social media)
 - Alumni Engagement

GYLN members should volunteer to serve on at least one of the three committees. Commitment to serve for the duration of the year is expected.

Article VI. Meetings

GYLN meetings will be held with the following frequency:

- GYLN members/committee meeting: bi-weekly
 - Executive Committee responsible for coordination, with contribution from all committees.
 - Committee meetings to be held directly before or after the full session members meeting.
- Full group meeting with members, interested students, guests, and GYAN staff: once monthly
 - Executive Committee responsible for coordination, with contribution from all committees and GYLN staff

For full group meetings, the secretary shall send meeting agendas 48 hours before the meeting begins and meeting minutes within 48 hours after the meeting concludes.

Article VII. Activities

● Service Projects

Each member will have an opportunity to pitch a project for the chapter to consider taking on as a group project for the semester or year.

Round 1.

Project Pitches

- Pitches should include a minimum of the following:
- A general overview of project
- Group or cause to be benefitted
- Methods to achieve goals
- Work required from other charter members
- Question and Answer Session ^[1]_[SEP]

Selecting Finalists:

Members will determine the top two finalists that will then have an opportunity to provide formal pitches during a subsequent meeting.

Round 2.

Presentation of Finalists:

The finalists will be invited to give formal presentations during a monthly full group session. They should address questions/concerns that were raised during Round 1 and may add members or partners that will help with implementation if relevant. Questions and discussion by members and GYAN staff is expected. ^[1]_[SEP]

Voting:

After presentations and discussions are complete, GYLN members will vote to select the project that the chapter will adopt.

● Proposals

The Projects and Planning Committee, Treasurer or (designee from finance committee), and member(s) who pitched the winning project, are responsible for drafting the proposal to the Sunwah Foundation for approval and funding. If the proposal is rejected by the Foundation, the second finalist's project will move forward.

● Nomination for Travel

There will be opportunities for some students to travel to Sunwah related conferences and meetings.

Selection should consider the following criteria:

- GYLN meeting attendance
- Active contribution and participation in meetings, service projects, and other volunteer opportunities for the Network
- Service on a committee
- Relevance of meeting theme/topic to students' expertise or area of study and potential impact attending the event

Article VIII. Amendments

- GYLN Student and Staff leadership will conduct an annual review to address policies that need to be added or revised.
- A majority vote by the executive board is required to pass an amendment

Article IX. Non-Discrimination

GYLN will not discriminate on the basis of age, color, gender, gender identity, disability status, height, marital status, national origin, political persuasion, race, religion, sexual orientation, veteran status, or weight. Also, only MSU students may be officers and/or voting members.